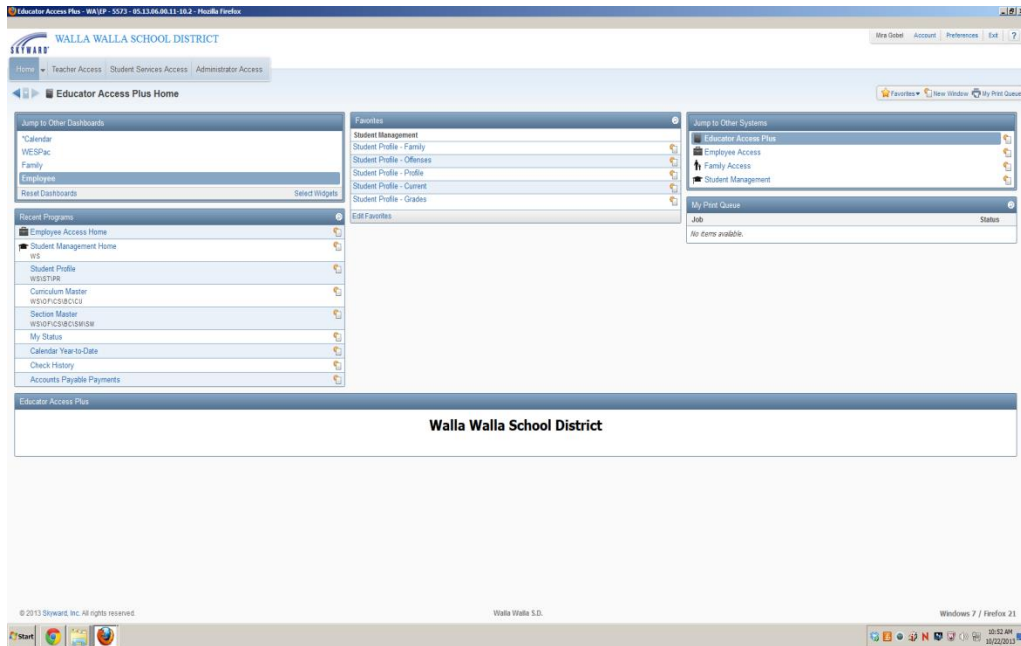
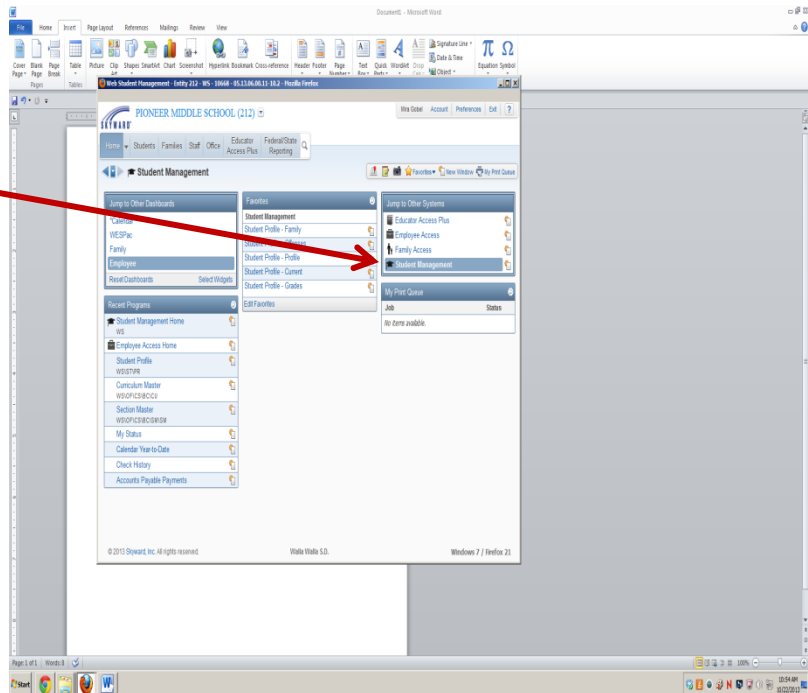


How to Access Guidance Tab on Educator Access

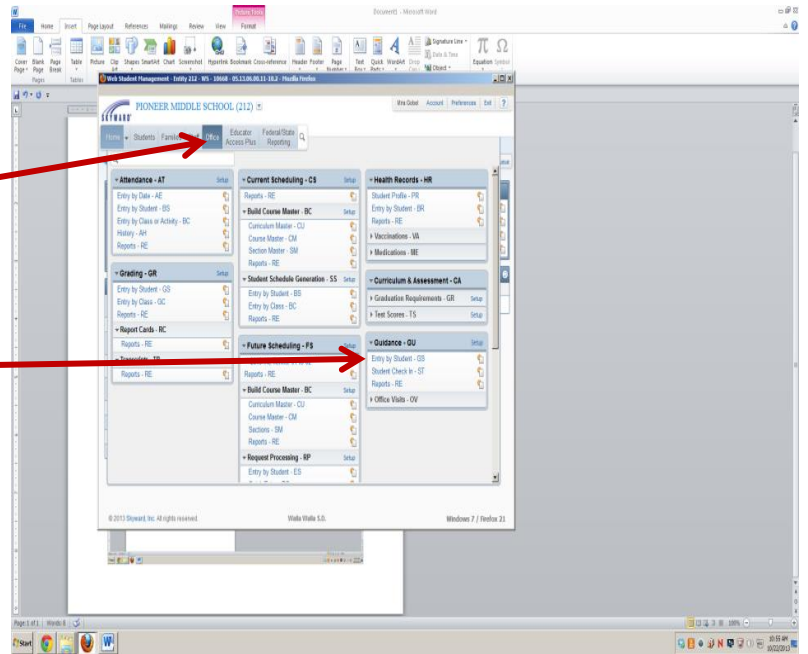


Step 1: Select Student Management Tab.



STEP 2: Select **Office Tab**

STEP 3: Select **Guidance Tab**,
“Entry by student –GS”



Step 3: Look up students by last name, by typing in their last name in this box.

